

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Minutes

Thursday, June 19, 2014

10:00 AM

Board Room

Board of Commissioners

Commissioner Michael A. Alvarez, Commissioner Frank Avila, Vice-President Barbara J. McGowan, Commissioner Cynthia M. Santos, Commissioner Debra Shore, Chairman of Finance Mariyana T. Spyropoulos, Commissioner Kari K. Steele, Commissioner Patrick D. Thompson, President Kathleen Therese Meany

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Kathleen Therese Meany presiding, called the meeting to order at 10:30 a.m.

Roll Call

Present: 8 - Frank Avila; Barbara J. McGowan; Cynthia M. Santos; Debra Shore; Mariyana T. Spyropoulos; Kari K. Steele; Patrick D. Thompson; and Kathleen Therese Meany
Absent: 1 - Michael A. Alvarez

Approval of Previous Board Meeting Minutes

A motion was made by Mariyana T. Spyropoulos, seconded by Debra Shore, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Recess and Reconvene as Committee of the Whole

A motion was made by Mariyana T. Spyropoulos, seconded by Patrick D. Thompson, to recess and reconvene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:50 a.m. President Kathleen Therese Meany reconvened the regular board meeting to order

Finance Committee

Report

- 1 [14-0586](#) Report on Cash Disbursements for the Month of April 2014, in the amount of \$30,797,886.19

Attachments: [April 2014 Cash Disbursements Summary](#)

Published and Filed

Authorization

- 2 [14-0603](#) Authority to add Project 14-922-21, Furnish, Deliver & Install a Hazardous Gas Detection System to the Westside Pumping Station, to the Construction Fund, estimated cost of the project is \$160,000.00.

Approved

Procurement Committee

Report

- 3 [14-0622](#) Report on advertisement of Request for Proposal 14-RFP-26 Professional Services to Assist in Developing an Odor Master Plan, estimated cost \$150,000.00, Account 201-50000-601170, Requisition 1378775

Published and Filed

- 4 [14-0614](#) Report on advertisement of Request for Proposal 14-RFP-27, Duplication of Legal Materials, Trial Records and Other Reprographic and Electronic Discovery Services for the District's Law Department for a Two-Year Period, estimated cost \$90,000.00, Accounts 101-30000-612090 and 401-50000-612090, Requisition 1380489

Published and Filed

- 5 [14-0628](#) Report of bid opening of Tuesday, June 3, 2014

Published and Filed

Authorization

- 6 [14-0601](#) Authorization to accept initial annual rental bid for Contract 14-363- 11 Proposal to Lease for 10-years 6.04 acres of District real estate located at 3219 Oakton Street in Skokie, Illinois; North Shore Channel Parcels 6.06 and 6.11 from Monarch Asphalt Company, in the amount of \$170,000.00

Attachments: [6-19-14 bd ltr attachment map - Monarch 1.pdf](#)

Approved

- 7 [14-0631](#) Authorization to increase cost estimate for Contract 10-885-AF (Re-bid) Streambank Stabilization of I&M Canal Tributary D, from \$394,575.00 to \$970,010.00, Account 501-50000-645620, Requisition 1361988

Approved

Authority to Advertise

- 8 [14-0604](#) Authority to advertise Contract 14-808-21 Furnish and Deliver One Submersible Propeller Pump to the Calumet Water Reclamation Plant, estimated cost \$122,500.00, Account 201-50000-634620, Requisition 1376330

Approved

- 9 [14-0610](#) Authority to advertise Contract 11-889-5F, Streambank Stabilization Projects for Higgins Creek and McDonald Creek, estimated cost \$1,592,117.00, Account 501-50000-645720, Requisition 1380227

Approved

- 10 [14-0627](#) Authority to advertise Contract 14-080-11, Furnish and Deliver a 2015 Truck with Aluminum Van Body, to the Stickney Water Reclamation Plant, estimated cost \$90,000.00, Account 201-50000-634860, Requisition 1368316

 Deleted by the Executive Director
- 11 [14-0629](#) Authority to advertise Contract 11-403-2P Membrane Gas Holder Replacement and Digester Cleaning, Egan Water Reclamation Plant, estimated cost \$4,800,000.00, Account 201-50000-645750, Requisition 1379898

 Approved
- 12 [14-0632](#) Authority to advertise Contract 14-409-21, Furnish, Deliver, and Install Various Safety Items on Four Ford Police Interceptors, estimated cost \$28,000.00, Account 201-50000-623250, Requisition 1380505

 Approved
- 13 [14-0633](#) Authority to advertise Contract 14-437-11 Furnish, Deliver, and Install One (1) Booklet Maker Machine with a Thirty-Six (36) Month Maintenance Agreement, estimated cost \$93,200.00, Accounts 101-15000-634990 and 612800, Requisition 1380833

 Approved
- 14 [14-0635](#) Authority to advertise Contract 14-809-21 Repair and Rehabilitation of the Weir Farmhouse at the Prairie Plan Site in Fulton County, Illinois, estimated cost \$50,000.00, Account 201-50000-645680, Requisition 1377513

 Approved

Issue Purchase Order

- 15 [14-0606](#) Issue purchase order and enter into an agreement with Horizon Technology, Inc., to furnish, deliver and install four, Model 4790 Add-On Extractor Units, in an amount not to exceed \$43,999.00, Account 101-16000-634970, Requisition 1379579

 Approved
- 16 [14-0617](#) Issue purchase order to CDW Government LLC., to Furnish and Deliver Cisco Wireless Networking Equipment, in an amount not to exceed \$44,351.88, Account 101-27000-623850, Requisition 1380506

 Approved
- 17 [14-0619](#) Issue purchase order to CDW Government LLC., to Furnish and Deliver SolarWinds network monitoring software, in an amount not to exceed \$34,397.53, Account 101-27000-623800, Requisition 1380490

 Approved

- 18 [14-0620](#) Issue purchase order and enter into an agreement with PerkinElmer, Inc., for Preventive Maintenance, Repair and Consumable Supplies for various PerkinElmer Instruments at various locations, in an amount not to exceed \$79,184.00, Account 101-16000-612970, 623570, Requisition 1379877
- Approved**
- 19 [14-0636](#) Issue purchase order and enter into an agreement for Contract 14-RFP-20 Auditing Services for Engineering Contracts with Crowe Horwath LLP, in an amount not to exceed \$44,500.00, Account 101-40000-601170, Requisitions 1376088.
- Approved**
- 20 [14-0638](#) Issue purchase order and enter into an agreement for Contract 14-RFP-11 Pre-Employment Background Checks and Related Services with Accurate Background, Inc. for the period July 1, 2014 through June 30, 2017, in an amount not to exceed \$70,000.00, Account No. 101-25000-601170, Requisition 1370456
- Approved**

Award Contract

- 21 [14-0624](#) Authority to award Contract 14-665-11, Groups A, B, C, D, F, G and H, Landscape Maintenance, to Herrera Landscape, Inc., in an amount not to exceed \$537,179.25, Accounts 101-66000, 67000, 68000, 69000-612420, Requisition 1364354
- Attachments:** [08-AA GROUP A.pdf](#)
[08-AA GROUP C.pdf](#)
- Approved**
- 22 [14-0626](#) Authority to award Contract 14-613-12 (Re-Bid), Scavenger Services at Various Service Areas, Group A, to Independent Recycling Services, Inc., in an amount not to exceed \$1,936,718.09, Accounts 101, 501-69000, 50000-612520 Requisition 1363464
- Approved**

Increase Purchase Order/Change Order

- 23 [14-0605](#) Authority to increase purchase order with Workforce Software, LLC for Contract 12-RFP-04, for Human Resources Information System Including Payroll and Time Management, for Solution 1, Time and Attendance, in an amount of \$4,302.00 from an amount of \$768,073.00, to an amount not to exceed \$772,375.00 Accounts 101-27000-612820, 201-50000-601170, and 201-50000-623810, Purchase Order 3079544
- Attachments:** [Change Order Log](#)
- Approved**

- 24 [14-0609](#) Authority to increase purchase order and amend agreement with the law firm of Tabet, Divito & Rothstein, LLC to represent the District in an appeal filed with the Illinois Appellate Court entitled Metropolitan Water Reclamation District of Greater Chicago v. Terra Foundation, et al., Case No. 13-0307, in an amount of \$60,000.00, from an amount of \$760,000.00, to an amount not to exceed \$820,000.00, Account 101-30000-601170, Purchase Order 3076305

Attachments: [6-19-14 brd ltr - change order report .pdf](#)

Approved

- 25 [14-0612](#) Authority to decrease purchase order and amend the agreement with Holland & Knight, LLC, for Legal Services for Right-of-Way Acquisition with respect to Contract 01-103-2S 39th Street Conduit Rehabilitation Phase I Bypass Tunnel, SSA in an amount of \$72,790.90, from an amount of \$80,000.00, to an amount not to exceed \$7,209.10, Account 401-50000-601170, Purchase Order 3047823

Approved

- 26 [14-0615](#) Authority to decrease Contract 03-822-2M Elevator Improvements, CWRP, SWRP, LWRP, NSWRP, EWRP, KWRP, HPWRP - Professional Services, to Donnelly/Milhouse, Joint Venture in an amount of \$19,317.76, from an amount of \$324,485.12, to an amount not to exceed \$305,167.36, Accounts 201-50000-601420 and 601440, Purchase Order 3028261

Attachments: [CO 03-822-2M.PDF](#)

Approved

- 27 [14-0618](#) Authority to increase purchase order for Contract 13-104- 11 Furnish and Deliver Contract Laboratory Technicians for Various Locations, to ANA Laboratories in an amount of \$17,250.00, from an amount of \$162,150.00, to an amount not to exceed \$179,400.00, Account 101-16000-612490, Purchase Order 3076306

Approved

- 28 [14-0621](#) Authority to increase Contract 09-365-5F Heritage Park Flood Control Facility, to F.H. Paschen/Lake County Grading, A Joint Venture in an amount of \$26,170.94, from an amount of \$29,575,236.68, to an amount not to exceed \$29,601,407.62, Account 501-50000-645620, Purchase Order 5001339

Attachments: [CO 09-365-5F.PDF](#)

Approved

- 29 [14-0623](#) Authority to decrease Contract 01-353-2M Kirie Pump Station Rehabilitation, to AECOM, Inc. (formerly Earth Tech, Inc.) in an amount of \$89,147.77, from an amount of \$620,000.00, to an amount not to exceed \$530,852.23, Account 201-50000-601440, Purchase Order 3037746

Attachments: [CO 01-353-2M.PDF](#)

Approved

- 30 [14-0625](#) Authority to increase purchase order and amend the agreement with Black and Veatch, Inc. for professional engineering services in an amount of \$564,803.00, from an amount of \$1,361,300.00, to an amount not to exceed \$1,926,103.00, Accounts 401-50000-601410 and 601420, Purchase Order 3079474

Approved

- 31 [14-0634](#) Authority to increase purchase order to the Chicago Defender, to publish invitations to bid for contracts and publish legal notices for original entrance and promotional Civil Service examinations in a newspaper intended to target the African-American market, in an amount of \$8,500.00, from an amount of \$9,500.00, to an amount not to exceed \$18,000.00, Account 101-20000-612360, Purchase Order 8007717

Approved

Engineering Committee

Report

- 32 [14-0597](#) Report on change orders authorized and approved by the Director of Engineering during the month of May 2014

Attachments: [CO May.pdf](#)
 [CO Status.pdf](#)

Published and Filed

Judiciary Committee

Authorization

- 33 [14-0590](#) Authority to settle the Workers' Compensation claim of John Mayer vs. MWRDGC, Claim 12 WC 14107, Illinois Workers' Compensation Commission (IWCC), in the sum of \$25,111.50, Account 901-30000-601090

Approved

- 34 [14-0613](#) Authority to settle the Workers' Compensation claim of James Manning vs. MWRDGC, Claim 13 WC 022276, Illinois Workers' Compensation Commission (IWCC), in the sum of \$55,000.00, Account 901-30000-601090

Approved

Labor & Industrial Relations Committee

Authorization

- 35 [14-0589](#) Authority to extend until August 7, 2014, the terms of the collective bargaining agreements between the Metropolitan Water Reclamation District of Greater Chicago and 1) SEIU Local 1, Firemen and Oilers Division; 2) the Building Trades Coalition; 3) the Teamsters Local Union 700; 4) the International Brotherhood of Electrical Workers, Local Union No. 9 (Electrical Instrumentation and Testing); 5) the International Brotherhood of Electrical Workers, Local Union No. 9 (Electrical Operations); and 6) the International Union of Operating Engineers, Local Union No. 399.

Approved

Real Estate Development Committee

Authorization

- 36 [14-0592](#) Authority to issue a check payable to Material Service Corporation in the amount of \$224,234.73 as reimbursement of the District's pro rata share of the Second Installment of the year 2012 Real Estate Taxes paid by it for the Lower West Lobe of the Thornton Quarry, Thornton Composite Reservoir, Project 77-235-2F (401-50000-645620)

Approved

- 37 [14-0593](#) Authorization to declare as surplus and not required for corporate purposes and to sell to the Forest Preserve District of Will County approximately 34.813 acres of District real estate located in Will County, Illinois, known as a portion of Main Channel Parcel 14.03. Consideration is \$215,000.00 plus closing costs

Attachments: [14.03 att. 6.19.14.pdf](#)

Approved

- 38 [14-0594](#) Authority to issue a three (3) month permit to BP Pipelines (North America), Inc. on an approximately 25' x 180' area of District Main Channel Parcel 37.03 for construction staging purposes. Consideration shall be the District's standard minimum fee of \$2,500.00

Attachments: [6-19-14 brd ltr aerial 3 month permit BP.pdf](#)

Approved

- 39 [14-0596](#) Authority to grant a 5-year, non-exclusive temporary easement to the Illinois Department of Transportation on 0.413± acres of District real estate located north of the Main Channel and east of Harlem Avenue, in Forest View, Illinois, and known as a portion of Main Channel Parcel 37.03 as a construction staging area. Consideration shall be \$21,600.00

Attachments: [6-19-14 brd ltr aerial - IDOT temp easement 21,600.pdf](#)

Approved

- 40 [14-0608](#) Authority to commence negotiations with the City of Chicago for the sale of approximately 4.35 acres of District real estate located at 31st Street and Sacramento Avenue in Chicago, Illinois, Main Channel Parcels 42.01 and 42.15.

Attachments: [Attachment auth.commence neg. with City 6.19.14.pdf](#)

Deleted by the Executive Director

Stormwater Management Committee

Authorization

- 41 [14-0598](#) Authority to approve and execute Right of Entry agreement from Union Pacific Railroad Company for performing soil borings for the Preliminary Engineering for the Addison Creek Channel Improvements, Contract 11-187-5C

Attachments: [ROE Agreement.pdf](#)

Approved

- 42 [14-0599](#) Authority to enter into an agreement with the Wheeling Park District for additional modifications to the asphalt pathway associated with Contract 09-365-5F, Heritage Park Flood Control Facility

Approved

- 43 [14-0600](#) Authority to enter into intergovernmental agreements with the City of Northlake, the Village of Western Springs, and the Village of Wilmette for authorization to administer provisions of the Watershed Management Ordinance with respect to stormwater management

Approved

Miscellaneous and New Business

Additional Agenda Items

- 44 [14-0639](#) RESOLUTION sponsored by the Board of Commissioners recognizing the 61st Biennial Movable Conference of the Grand United Order of Odd Fellows in America and Jurisdiction

Adopted

Approval of the Consent Agenda with the exception of Items: 10 and 40

A motion was made by Debra Shore, seconded by Cynthia M. Santos, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 8 - Frank Avila, Barbara J. McGowan, Cynthia M. Santos, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele, Patrick D. Thompson, Kathleen Therese Meany

Absent: 1 - Michael A. Alvarez

Meeting Summary

Speakers

None

Summary of Requests

David St. Pierre

1. Cynthia M. Santos requested a list of news paper vendors the District utilizes to publish invitations to bid for contracts and to publish legal notices (Re: Procurement Item #31)

Study Session

None

Announcements

None

Board Letter Submission Dates

The next regular board meeting is scheduled for July 10, 2014, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: June 27, 2014.

Date all agenda items are due to the Executive Director: 1:00 p.m., July 2, 2014 (TUESDAY)

Adjournment

A motion was made by Mariyana T. Spyropoulos, seconded by Barbara J. McGowan, that when the Board adjourns, it adjourns to meet again on Thursday, July 10, 2014 at 10:00 a.m., and also move that today's meeting be adjourned.

The motion carried by the following roll call vote:

/s/ Jacqueline Torres, Clerk

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this June 19,2014 are hereby approved.

APPROVED:

/s/ Kathleen Therese Meany
President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

June 19, 2014